



GENERAL SERVICES AGENCY

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April 24, 2012

Board of Supervisors
County of Ventura
800 South Victoria Avenue
Ventura, CA 93009

SUBJECT: Ratify Submittal of the Federal Housing Related Parks Program Application, Adopt and Sign the Attached Resolution and Authorize the General Services Agency Director, or his Designee, to Accept and Sign Grant Agreement, Receive and Administer Grant Funds, and Act as Project Manager for the Grant.

RECOMMENDATIONS:

1. Ratify the submittal of the Federal Housing Related Parks Program (HRP) grant application.
2. Adopt and sign the attached Resolution and return one (1) signed original to the General Services Agency.
3. Authorize General Services Agency (GSA) Director, or his designee, to execute, subject to County Counsel review, both the Standard Agreement (Exhibit 3) for the HRP and, any related documents required by the HRP to receive and administer the grant funds and to act as Project Manager.

REASON FOR RATIFICATION:

In accordance with Ventura County Administrative Manual, the County Executive Office (CEO) was notified that the application was submitted immediately to meet the grant's March 30, 2012 deadline, since it was not possible to obtain advance Board approval, due to time constraints.

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FISCAL/MANDATES IMPACT:

Mandatory: No.
Source of Funding: The Federal Housing Related Parks Program (HRP).
Funding Match: None
Impact on Other Departments: None

Summary of Revenue and Total Costs	FY 2011-2012	FY 2012-2013
Revenue:	\$161,400	0
Costs: Direct	\$161,400	\$0
Indirect - Agency/Dept.	\$0	\$0
Indirect – CAP	\$0	\$0
Total Costs	\$161,400	\$0
Net Cost	\$0	\$0

FY11-12 Budget Projection for GSA Parks B.U. 7150

	Adopted Budget	Adjusted Budget	Projected Budget	Est. Savings/ (Deficit)
Appropriations	2,857,811	2,879,459	2,496,453	383,006
Revenue	2,029,309	2,029,309	1,915,748	(113,561)
Net Cost*	(828,502)	(850,150)	(580,705)	269,445

*Because this fund is a capital projects fund, this budget projection includes revenues and expenditures related to fixed assets and excludes the fixed asset contra account (object 4992) and depreciation expense (object 3611) to more closely match revenues to fixed asset outlays.

DISCUSSION:

The Board of Supervisors has previously approved the allocation of Community Development Block Grant funds for the design and construction of a skate park for the community of Piru. With the dissolution of the Piru Redevelopment Agency, it is anticipated that the General Services Agency will be managing the construction. The estimate for completing the skate park is \$932,988. Costs are distributed in accordance with the following:

• Construction Costs	\$544,800
• Contingency 10%	54,480
• Project Management	53,500
• Design, Environmental Document & Permit	<u>\$280,218</u>
TOTAL	\$932,998

To date, \$771,684 has been received in Community Development Block Grant funds by the Piru Redevelopment Agency for the project, of which

\$280,218 has been expended for preconstruction design, CEQA compliance, permits and plan check. The balance of \$491,466 of Community Development Block Grant funds remains available for construction of the skate park.

The grant proposal for the Housing Related Parks (HRP) Program is requesting a \$161,400 contribution for the completion of the Piru Skate Park project. The HRP program is administered by the Department of Housing and Community Development. There is no matching contribution for this grant. Proposed funding for the construction and design portions is as follows:

CDBG	\$771,684
Housing Related Parks	<u>161,400</u>
TOTAL	\$933,084

There is no anticipated additional Agency or County indirect cost associated with meeting the grant requirements. Plans and specifications are currently under preparation. The work activities will continue through FY12-13.

At the time of this writing the DHCD has not awarded the grant and has therefore not submitted a grant agreement. However, a copy of DHCD's grant Standard Agreement attached as Exhibit 3 will be reviewed and approved by County Counsel before it is signed.

The County Executive Office, Auditor-Controller's Office, and County Counsel have reviewed this item. If you have any questions, please contact Theresa Lubin, Program Administrator, at 654-3968; or for fiscal issues, Mette Richardson, Fiscal Manager, at 648-9205.



PAUL S. GROSSGOLD
Director

c: Theresa Lubin, General Services Agency Parks

Exhibit 1 - Resolution for the Application for Housing Related Parks Program
Exhibit 2 - HRP 2011 Program Application
Exhibit 3 - Standard Agreement